

## BEST PRACTICES IN SEARCHING FOR PATENTS

Description	RIGHT Syntax	WRONG Syntax
<b>Fieldname must be in lowercase</b>	ti:airbag ap:siemens	Ti:airbag AP:siemens
<b>Fieldname must be preceded by ':'</b>	ti:airbag ap:siemens	ti=airbag ap=siemens
<b>No space between Fieldname and keyword(s)</b>	ti:airbag ap:siemens	ti :airbag ap: siemens
<b>Boolean operators must be in uppercase</b>	snowboard AND binding ti:(wafer NOT surface)	snowboard and binding wafer not surface
<b>Datefield can be a period and use the comma</b>	pd:2013,2019 prcd:2015,2019	pd:2013-2019 prcd:2015:2019
<b>A patent number search must be done without space</b>	US8125365 FR7456258	US 8125365 FR 7 456258
<b>A patent number can be searched with or without KindCode</b>	EP129411A1 EP129411A* EP129411*	
<b>Boolean operators are recommended to create a good query</b>	ta:(snowboard AND binding) ta:"snowboard binding" ti:"snowboard binding"~3	ta:(snowboard binding) <i>This syntax is equal to:</i> ta:(snowboard OR binding)
<b>Classification Search must be wildcarded to find subclass</b>	ic:G06F01/04 ic:G06F01* ic:H01L*	ic:G06F <i>This syntax will search G06F strict class, not their subclass</i>
<b>Search only for a specific country (no wildcard, case no-sensitive)</b>	cc:FR cc:es cc:wo	pn:FR* pn:es* cc:wo*



<b>Do not use accent for all databases except in FR and ES database</b>	ti:procede	ti:procédé
<b>Wildcard is not accepted in exact search</b>	ti:"snowboard binding"	ti:"snowboard bind*" ti:"snowboard bindin?"
<b>Searches are not case-sensitive</b>	ti:aiRbag ti:airbag ti:AIRBAG	
<b>Non-alphanumeric character in keywords</b>	ti:"e-beam"	ti:e-beam
<b>Keyword proximity</b>	ti:airbad~ It will return: airbad, airbag, airbed, airgap, ...	
<b>Proximity search</b>	ti:"snowboard binding"~3 This query will search snowboard and binding separate from 0 to 3 words	

## What You Need To know About Databases

Updates	Amend	New
WorldWide	<b>Tuesday</b>	<b>Thursday</b>
EP Fulltext	<b>Tuesday</b>	<b>Thursday</b>
WO Fulltext	<b>Tuesday</b>	<b>Thursday</b>
USPTO Fulltext	<b>Tuesday (granted)</b>	<b>Thursday (published)</b>
FR Fulltext	<b>Thursday</b>	<b>Thursday</b>

## What You Need To know About Alerts

Mail	Amend	New
<b>Sent</b>	Wednesday 3:15 AM	Friday 3:15 AM

